

# Birchmeadow Centre Management Committee Meeting



**Annual General Meeting 20<sup>th</sup> May 2009 at 7:30pm at the Birchmeadow Centre.**

## **Those present:**

Jean Jones, Dave Platt (Centre Manager), Rita Howells (temporary Treasurer), Denise Sayer (Broseley Youth Sports), Craig Carr, Lynda Garbett (Chair), Mike Kaiser (Vice Chair), Peter Tyler (Secretary), Trudi Barrett (Town Clerk), Barry Webb.

## **APOLOGIES**

Bill Mills, Nick Downes, Janet Robinson.

## **MINUTES OF LAST MEETING**

Agreed.

## **CHAIRPERSON'S REPORT**

Jean Jones tabled a full report upon the Centre's activities and interests, and drew attention to the hopes held for future developments and improvements, along with mention of its financial difficulties.

She pointed out separately that the source of funding for major developments mentioned in her second paragraph were unlikely to be met through the new unitary County Council, and that other funding routes would need to be established.

She also confirmed that the issue of the Centre's finances was to be discussed by the Town Council's financial subgroup within the next week.

Regrettably, Jean felt unable to allocate the time necessary to the Chairperson role, but pledged her full support for the future.

## **TREASURER'S REPORT**

Rita Howells tabled her report which confirmed that the Centre's finances were not healthy at this time, her figures showing there having been an overall loss of £17,025 during the year 2008/9.

Rita emphasised that all avenues for the earning of incomes and the reduction of costs should be looked at. There was discussion about the underlying difficulties relating to the achievement of balance between hirings, bar incomes, maintenance costs, and wages.

Proposed Jean Jones, seconded Mike Kaiser that we should pay for professional audit from the Management Account: agreed unanimously. Mike Kaiser proposed a vote of thanks in retrospect for all the time and support that had been given to the Centre by Frank Selkirk, who had undertaken this function as a community contribution, with which all agreed.

## **ELECTION OF OFFICERS**

Jean Jones stepped down as Chair, the Chair then being taken by Mike Kaiser as Vice.

Lynda Garbett nominated by Mike Kaiser as Chairperson, seconded Denise Sayer, which she accepted. Agreed, gratefully.

Mike Kaiser agreed to continue in role of Vice Chairperson, but felt that there should be a function to fulfil, and requested that he be responsible for banking processes, along with Nick Downes, who also serves on Bar Management. Agreed.

Rita Howells felt unable to continue further as Treasurer, but was able to undertake the role for a period of two months maximum, until a replacement could be found. For this, she was sincerely thanked.

Peter Tyler undertakes the role of Secretary for one further year.

Craig Carr agreed to continue as Billings Secretary, but expressed concern that the system had not yet been developed to a point where there was consistency and reliability in the way that entries to the booking diary were made and amended. Universally agreed that this must be achieved.

## **ANY OTHER BUSINESS**

Jean Jones was thanks for her having undertaken the role of Chairperson with such consistency of effort and diligence.